



Kendriya Vidyalaya No 2 Saltlake

I.C Block, Sector III, Kolkata 700106
Phone No.033-23358486, Fax : 033-2335-7453

TENDER DOCUMENT

Ref.No .F2-15/01/2013-14/KVSL-III/

Date:

To

Sub : "Inviting Bid for engaging Service Provider Firm for providing Manpower through service contract For Security Service, gardening & Conservancy/House keeping of the vidyalaya for the year 2013-14.

Sir/Madam,

The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

2. Sealed competitive Bids are invited by the Kendriya Vidyalaya No 2 Saltlake, IC Block, Sector III, Kolkata - 700106 from the reputed/registered Consultant/Service Provider Firm for providing Manpower through service contract initially for a period of 01 (one) year which may be extended by another one year, as indicated below:-

A. Area of the Building

Approximately 65 rooms and 19 toilets, corridors, stairs and open areas as well as enclosed surrounding areas on the ground floor. Parties are advised to see the location.

Address/Location of the Building

Kendriya Vidyalaya No 2 Saltlake
I.C.Block, Sector III,
Opposite Nicco Park,
Kolkata - 700106

B. Man power required:-

S. No.	Category of Manpower	Minimum qualifications or/and experience	Number of personnel required in the shifts	As per the following shifts
1.	Security Guards	VIII th Pass & Experience in the field/ Ex- Serviceman	02 (Two))	Shift I –from 6.00AM to 2.00 PM
2.	Security Guards		01 One)	Shift II –from 2.00PM to 10.00PM
3.	Security Guards		02 (Two)	Shift III –from 10.00PM to 6.00AM
4.	Workers for cleanliness - Gents	Primary standard	03 (Three)	7.00 AM to 3.00 PM(26 Days) 40 Minutes Lunch time between this period
5	Workers for cleanliness -	Primary Standard	02(Two)	7.00 AM to 3.00 PM(26 days) 40 Minutes Lunch time between

